

SPE Portfolio Critiques & Sessions

2009 Student Portfolio Critiques & Professional Portfolio Sessions Coordinators

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Schedule For Portfolio Critiques & Sessions:

STUDENT PORTFOLIO CRITIQUES ONLY

Friday, March 27, 2009

- Sign-up by Review Request Form (Due Thursday)
- Green Room Check-in for Student Portfolio Critiques begins: 8:30 a
- Fountain Room Student Portfolio Critiques: 9:00 a – 3:30 p

PROFESSIONAL PORTFOLIO SESSIONS ONLY

Saturday, March 28, 2009

- Sign-up by Review Request Form (Due Friday)
- Green Room Check-in for Professional Portfolio Sessions begins: 8:30 a
- Fountain Room Professional Portfolio Sessions: 9:00 a – 3:30 p

Portfolio Sharing Opportunities

Please plan to take advantage of the portfolio sharing opportunities listed below to share your photographs or recent publications with other attendees. Don't be shy! These opportunities are a great forum to see exciting new work and network with potential new friends in the fine art photography field.

Informal Portfolio Sharing

Thursday, March 26:

- International Foyer 10:00 a – 5:00 p
- Venetian Room 10:00 p – 12:00 a

Saturday, March 28:

- Venetian Room 6:00 – 9:00 p

Sunday, March 29

- Venetian Room 9:30 a – 12:30 p

Curator Portfolio Walkthrough*

Friday, March 27

- Venetian Room and International Foyer 7:00 – 9:30 p

(see page 37 for more details)

Student Portfolio Critiques & Professional Portfolio Sessions

The Student Portfolio Critiques & Professional Portfolio Session continue in Dallas. While this opportunity remains free of charge to registered conference attendees, SPACE IS LIMITED and pre-registration is required.

Two separate tracks are offered: Student Portfolio Critiques on Friday, March 27, will be reserved for students only and Professional Portfolio Sessions on Saturday, March 28, will be dedicated to professionals only.* Reviewers will meet with professional and student artists attending the SPE national conference to offer a range of potential discussions, including critique of artwork, possible selection of work for exhibition or publication and information and review for candidates of MFA programs.

Please read the guidelines below carefully! These guidelines are designed to create equal opportunity and ensure a positive experience for all registered participants.

*Professional status is determined by membership level. All levels of membership are considered professional, except student. Participation in professional activities will require membership and conference registration beyond the student level.

Guidelines For Student Portfolio Critiques & Professional Portfolio Sessions

Am I registered? Carefully review your conference registration receipt to see if you are eligible to participate. This document indicates your participation with an X in the box next to either Student Portfolio Critiques or Professional Portfolio Sessions. If your receipt does not have an X in the box by the Student Portfolio Critiques or Professional Portfolio Sessions or is marked FULL, you are not a registered participant for the sessions or critiques.

The sessions are full – How do I get on the waiting list? Cancelled and forfeited slots will be available on a first come, first served basis to participants on a “stand by” waiting list. To be added to the “stand by” list, please see a Portfolio Critiques & Sessions staff member onsite in the Green Room. “Stand by” participants must be present when their name is called or forfeit their place on the list.

How To Participate Once Registered

Conference attendees who are registered for the Student Portfolio Critiques or Professional Portfolio Sessions will have the opportunity to sign up for 20 minutes of feedback on their portfolio. Typically participants receive two 20-minute sessions. To sign up for reviews, confirmed participants must fill out a Reviewer Request Form. Reviewer Request Forms are available onsite at the conference hotel in the Green Room, which is also the portfolio check-in area. Reviewer Request Forms must be turned in by the specified deadline in the box marked “Reviewer Request Forms” in the Green Room.

- **Student Portfolio Critique Request Forms are YELLOW and are due Thursday, March 26, before 4:00 p.**
- **Professional Portfolio Session Request Forms are BLUE and are due Friday, March 27, before 4:00 p.**

Selecting Reviewers

Reviewer biographies are listed in the Conference Program Guide on pages 38-41. An addendum to the list of reviewers in the Guide is in your conference bag along with inserts announcing the scheduled times for each reviewer and any additions or cancellations. Extra copies, late additions or cancellations and other “up to the minute” changes will be posted on bulletin boards at the desk in the Green Room.” All reviewers have indicated whether they want to meet with students AND/OR professionals. An asterisk (*) before the reviewer's name indicates they will be looking at student work only; a double-asterisk (**) indicates that they will be looking at professional artists work only. No mark indicates that they will look at both student and non-student work. Please pay attention to this information—if you are a student and ask to meet with a reviewer who is only meeting with professionals (or vice versa), this will invalidate one of your requests. Please read the reviewers bios in the Conference Program Guide and on the addendum before filling out your Reviewer Request Form to make sure your preferences match the reviewers preferences.

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Filling Out the Reviewer Request Form

On the appropriate form, provide a ranked list of your preferred reviewers and their time slots. (For example: 1st choice: Jeff Curto 9:00 – 11:00; 2nd choice: Susan Carr 11:28-1:28; and so forth). If a reviewer is available at two different sessions on the same day, you may list them twice. (For example: 1st choice: Jeff Curto: 9:00 – 11:00; 2nd choice: Jeff Curto 1:30-3:30). If none of your preferred reviewers are available, you will not be scheduled for a session. We cannot assign reviewers randomly because many reviewers request specific kinds of work. To ensure your best chance at receiving a session, please fill out the Reviewer Request Form COMPLETELY!

Scheduling

The scheduling process for both Student Portfolio Critiques and Professional Portfolio Sessions will be facilitated in the same way on different days. On Thursday, March 26, after 4:00 p the Student Portfolio Critiques schedule will be created and on Friday, March 27 after 4:00 p the Professional Portfolio Sessions schedule will be created using the appropriate Reviewer Request Forms. The Portfolio Critiques & Sessions Coordinators and their volunteers will assemble and process the forms in a random order in order to create equal opportunity for all registered participants. The coordinators will match registered participants with their requested reviewers using the submitted request forms. Using a lottery system, everyone will have the same opportunity to receive at least one session of his or her choice. If all registrants get one session and more remain, a second session will be given in a new random order. If slots remain after the two rounds, the process will continue until each slot is assigned. The schedule for these sessions will be posted by 8:00 p on Thursday, March 26, for Student Portfolio Critiques and by 8:00 p on Friday, March 27, for Professional Portfolio Sessions. The schedules will be posted in the Green Room. Please check the schedule to confirm your scheduled session(s) and time(s).

What if I cannot attend my schedule session? If you cannot attend your scheduled session, please contact the Portfolio Critiques & Sessions Coordinators ASAP. Individuals who are five minutes late for their appointment to meet with a reviewer will forfeit their session to the stand-by list.

Important Reminders

- Reviewer Request Forms for Student Portfolio Critiques are due before 4:00 p on Thursday, March 26, in the box in the portfolio check-in area in the Green Room. This form should only include Student Portfolio Critique requests for Friday from 9:00 a – 3:30 p.
- Reviewer Request Forms for Professional Portfolio Sessions are due before 4:00 p on Friday, March 27, in the box in the portfolio check-in area in the Green Room. This form should only include Professional Portfolio Session requests for Saturday from 9:00 a – 3:30 p.
- Please plan to arrive at least five minutes prior to your scheduled critique or session time.